

NORTH CENTRAL RAILWAY

NCRPS-6298/2024

Headquarters Office
Subedarganj, Prayagraj

No. 797-E/NCR/Policy/2024/Admin Control (Loco)

Dated: .04.2024

All PHODs / CHODs, NCR HQ office, Prayagraj,
Divisional Railway Manager AGRA, JHANSI & PRAYAGRAJ,
CWM/JHS WS, CWM/ MLR WS, CWM/ RSK/STLI, CWM/CPOH Prayagraj,
Sr.DPO AGRA, JHANSI & PRAYAGRAJ, Dy.CPO/Const PRYJ, Dy.CPO/WS/JHS,
SPO/MLR, APO /RSK/STLI, CEE/WS/ JHS, Dy.CE/WS/JHS, Dy.CMM/GSD JHANSI,
Dy.CE/ Bridge Line JHANSI AGRA, Prayagraj, Dy.CE/ TMC Line JHANSI DyCE / CSP
Prayagraj, Staff Officer/RPF/NCR/HQ/Prayagraj. Dy.FA&CAO/G/NCR,
Principal- ETC/ Kanpur. Principal- IRTMTC / Prayagraj, Principal- CETA / Kanpur,
Principal- Supervisor Training Centre /Jhansi, Principal- Area Training Centre/Jhansi,
Principal- Transportation Training Centre, Subedarganj / Prayagraj, Principal- Basic Training
Centre, Loco/Jhansi, Principal- BTC/C&W/Jhansi, Principal- BTC, Wagon Workshop/Jhansi,
Principal- C&W training Centre/ Kanpur, Principal- Permanent Way Training Centre/JHS,
Principal- Electric Training Centre/TRD/Jhansi.

Sub: Command structure, promotion and seniority of loco running staff and procedure
for writing of ACRs of Mechanical and Electrical officers looking after Loco
running branch.

Ref: Railway Board Letter No. 2023/TT-1/76/3/Staff Misc. dated 18.04.2024.

Copy of Railway Board's letter No. 2023/TT-1/76/3/Staff Misc. dated 18.04.2024, is
annexed herewith for further necessary action.

Policy Letter Circulated under NCRPS/NCRBE is also be available on website
www.ncr.indianrailways.gov.in (About us→Department→Personnel→NCR Policy Circulars).

DA: as above

Digitally Signed by
(Jitendra Singh)
Jitendra Singh
Date: 23-04-2024 13:07:08
Reason: Approved for General Manager/P

C/- Secretary to GM for kind information to General Manager.
C/- Secretary to AGM for kind information to AGM.
C/- All Personnel Officer in HQ.
C/- All Recognized Union and Associations.
C/- SWC for information in reference to SWC No.

**BHARAT SARKAR/GOVERNMENT OF INDIA
RAIL MANTRALAYA/MINISTRY OF RAILWAYS
(RAILWAY BOARD)**

No. 2023/TT-1/76/3/Staff Misc.

New Delhi, dated 18.04.2024

**The General Managers,
All Zonal Railways.
Chanakyapuri,**

**Managing Director/FOIS
CRIS Complex,**

New Delhi.

**CAO/System,
Freight Operations Information System,
CRIS Complex, Chanakyapuri,
New Delhi.**


Sub: Command structure, promotion and seniority of loco running staff and procedure for writing of ACRs of Mechanical and Electrical officers looking after Loco running branch.

Ref: Railway Board's Letter No. E(NG)I-2006/PM7/12 dated 02.06.2006.

Reference this Ministry's letter dated 02.06.2006 (copy enclosed) regarding command structure of loco running staff vide which it was ascertained that all administrative/establishment matters should be dealt with by AM(Traffic) with assistance of Mech/Electrical Directorates. This would involve, dealing with Unions, 10 hours rules, cadre reviews, training, Guard/Drivers Boxes, unification of Lobby, crew links/runs, inter Railway transfer of staff/links etc.

With regard to above, it is advised that command structure, promotion and seniority of loco running staff may be followed as per instruction issued vide letter under reference.

DA: As above


18/4/24
Pushkar Saraswat
Jt. Director Traffic Trans. (POL)
Railway Board
011-23047305
dttpol@rb.railnet.gov.in

Copy to: PED/EE(RS) for information & necessary action.

1st Floor, Room No.152, Rail Bhavan, Raisina Road, New Delhi-110001

GOVERNMENT OF INDIA/BHARAT SARKAR
MINISTRY OF RAILWAYS/RAIL MANTRALAYA
(RAILWAY BOARD)

No.E(NG)I-2006/PM7/12

New Delhi, dated 2-8-2006

The General Managers,
All Zonal Railways.

Sub:- Command structure, promotion and seniority of loco running staff and procedure for writing of ACRs of Mechanical and Electrical officers looking after Loco running branch.

Reference this Ministry's letter No.E(G)2004/EC-1-1 dated 22.9.2004 (copy enclosed for ready reference) regarding command structure of loco running staff.

2. In continuation of this Ministry's letter dated 22.9.2004 referred to above, the Ministry of Railways have taken the following decisions:-

- i) All new entrants recruited directly from open market through Railway Recruitment Boards or by induction by selection from Diesel/Electric Loco Sheds etc. as Asstt. Loco Pilots (Diesel) and Asstt. Loco Pilots (Electric) in grade Rs.3050-4590 will be borne in a common seniority, after they have passed technical compulsory test for both types of traction. Passing technical tests for both types of traction may be dispensed with on Divisions with only one type of traction or for a temporary period with the personal approval of the General Manager.
- ii) Wherever separate cadres exist their merger may be considered applying analogy of sub-para (i) of this Ministry's letter No.E(G)-2004/EC-1-1 dated 22.9.2004;
- iii) Control at Divisional levels:

For day to day working electric and diesel crew report separately to officers of the two departments. The day-to-day technical control of working includes assigning of duty, performance monitoring, control of leave, annual confidential report etc. Administrative control of the cadre in a division will be given to the Deptt. which has more than 60% on roll staff.

- iv) Control at Railway Board's level:

- (a) EDME(Tr)/ Adv. Elect.(RS) will deal with all technical matters viz. Mechanical and Electrical; and

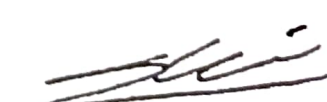
(b)

All administrative/establishment matters shall be dealt with by AM(Traffic) with assistance of Mech./Electrical Directorates. This will involve, dealing with Unions, 10 hours rule, cadre reviews, training, Guard/Drivers Boxes, unification of Lobby, crew links/runs, inter Railway transfer of staff/links etc.

3. Further, in continuation to this Ministry's letter no. 2005/SCC/3/13 dated 26.09.2005 on the issue of procedure for writing of ACRs of Mechanical & Electrical officers looking after Loco running branch., it has now been decided that the ACRs of officers of Loco running branch, irrespective of grade, shall be countersigned by Chief Operations Manager of the Zonal Railways hereinafter. Accordingly, the procedure for writing of ACRs of officers of Mechanical and Electrical Departments working in Loco running branch will be as under:-

Grade	Place	Reporting	Review	Acceptance
Assistant Officers	Div.	Sr. Scale/JAG	DRM	CME/CEE after the remarks of COM
	HQ.	Sr. Scale/JAG	CME(R&L) or CMPE(Dsl)/CELE	CME/CEE after the remarks of COM
Senior Scale	Div.	JAG	DRM	CME/CEE after the remarks of COM
	HQ.	JAG	CME(R&L) or CMPE(Dsl)/CELE	CME/CEE after the remarks of COM
JAG/Senior Scale independent In-charge	Div.	DRM	CME/CEE after the remarks of COM	GM
	HQ.	CME(R&L) or CMPE(Dsl)/CELE	CME/CEE after the remarks of COM	GM
SAG	HQ.	CEE/CME (Countersigned by COM)	GM	Board

Please acknowledge receipt.


(J.S. Gusain)
Director Estt.(N)
Railway Board

GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

Annexure-I

No.E(G)2004EC-1-1

New Delhi, dated 22-9-2004


The General Managers
All Indian Railways

Sub: Command Structure of Loco Running Staff

In supersession of the instructions issued vide letter No.2004/M(L)/467/3 dated 10-5-2004, it has been decided by the Board that the command structure of loco running staff at the three level, i.e., Division, Zonal Hqrs. and at the Board level will be as follows:-

- i. Divisional Level: The existing practice of technical control of loco running staff under Sr. DME/Sr. DEE may continue, i.e., for diesel locomotives under Sr. DME and for electric locomotives under Sr. DEE. The administrative control of the respective running staff will be under Sr. DME/Sr. DEE and depending upon the strength of diesel/electric loco running staff, unification of administrative control may be considered, and the proportion at which the switch over shall be made will be decided by the General Managers.
- ii. Zonal HQ Level: The technical control of loco running staff will be under CME/CEE depending upon the type of the traction. The administrative control of all drivers will be under the COM at Zonal level. COM will be assisted by officers from Mechanical and Electrical departments.
- iii. Railway Board Level: Technical matter will be dealt by the concerned Directorates viz., Mechanical or Electrical. However, items relating to train handling will be dealt by Mechanical Dte. in consultation with Electrical Dte.

Hindi version will follow.


(Dr. S. C. Manchanda)
Advisor (Staff) 22/9/04

New Delhi, dated 2-6-2006

No.E(NG)I-2006/PM7/12

Copy forwarded to:-

1. The General Secretary, All Indian Railwaymen's Federation, Room No.253, Rail Bhavan, New Delhi (35 copies).
2. The General Secretary, National Federation of Indian Railwaymen, Room No.256-E, Rail Bhavan, New Delhi (35 copies).
3. All Members, Departmental Council and National Council and Secretary, Staff Side, National Council, 13-C, Ferozeshah Road, New Delhi (60 spares).
4. The Secretary General, Federation of Railway Officers Association, Room No.256-A, Rail Bhavan, New Delhi (5 spares).
5. The Secretary General, Indian Railway Promotee Officers Association, Room No.268, Rail Bhavan, New Delhi (5 spares).
6. The General Secretary, All India RPF Association, Room No.256-D, Rail Bhavan, New Delhi-110001.
7. The Secretary, RBSS Group 'A' Officers Association, Rail Bhavan, New Delhi.
8. The Secretary, RBSS Group 'B' Officers Association, Rail Bhavan, New Delhi.
9. The Secretary, Railway Board Ministerial Staff Association, Rail Bhavan, New Delhi.
10. The Secretary, Railway Board Group 'D' Employees Association, Rail Bhavan, New Delhi.
11. Adviser/Safety, Railway Board.
12. Chief Commissioner of Railway Safety, Lucknow.
13. Director General & Ex-officio General Manager, RDSO, Lucknow


for Secretary/Railway Board

Copy to:-

PSs to MR, MSR(N) and MSR(V).
PPSs to CRB, FC, MS, MM, MT, ML, ME, Secretary.
PPSs to all Additional Members, Advisers, DG/RHS and DG/RPF.
PSs to all EDs/JSs and IG/RPF.

D(OL), DPC-I&II, DE(G), D(IH), D(H&FW), D(MPP), D(Safety), DE(N), JDE(N)II, DE(R), JDE(Rep), JDE(D&A), JDE(L), JDE(LL), DD(Code Revision), DD(Health), DDE(N), DDE(LR)I, DD(LR)II, DDE(LR)III, US(A), DD(D&A), DDV(A&P), DDE(Rep) I & II, DD(D&A), DD(OL)I&II, E(NG)II, E(Rep)I,II&III, E(SCT)I&II, PC-III,IV&V, E(P&A)I&II, CE-I,II&III, Sec.(E), Sec.(ABE), E(MPP), E(G), Health Branch, Safety Branch, A/C-III (5 spare) & Code Revision Cell (5 spares)
